



Republic of the Philippines
Department of Education
Region VII, Central Visayas
DIVISION OF CEBU PROVINCE
IPHO Building, Sudlon, Lahug, Cebu City



January 6, 2015

Division Memorandum
No. 007, s. 2015

**SUBMISSION OF NAMES OF TEACHERS ELIGIBLE TO RECEIVE THE
PERFORMANCE-BASED BONUS (PBB) 2013 BUT WERE NOT
INCLUDED IN THE PBB 2013 PAYROLL**

To: Assistant Superintendent
Education Supervisors/Coordinators
District Supervisors/OICs
Elementary and Secondary School Heads

1. Public Schools District Supervisors/District OICs and Secondary Lead Principals are hereby directed to submit ASAP to **Mrs. Agustina Albiso**, Division Planning Officer, the names of teachers in their respective Districts or Municipalities who are eligible to receive the Performance-Based Bonus (PBB) but were not included in the payroll for the 2013 PBB.
2. The deadline for the processing of vouchers/payrolls for these teachers is January 15, 2015.
3. In case there are teachers who are inadvertently included in the payroll but are not qualified to receive the 2013 PBB due to the following reasons, PSDS/OICs and secondary lead principals are hereby instructed to return the budget intended for them to the Division Office:
 - a. Hired after July 1, 2013; and
 - b. Non submission of 2012 SALN.
4. PSDS/OICs are also directed to inform their District Guidance Coordinators, DALCs, Mobile Teachers and Utility workers that they are included in the Division 2013 PBB Payroll.
5. Immediate dissemination of and strict compliance with this Memorandum is directed.

ARDEN D. MONISIT, Ed. D.
Schools Division Superintendent

Telephone Numbers:
Schools Division Superintendent: (032) 255-6405
Asst. Schools Division Superintendent: (032) 4147457
Accounting Section: (032) 254-2632

Website : www.depedcebuprovince.com
E-mail Add : depedcebuprovince@yahoo.com